The Latest Buzz with G&C Accounting

Thursday, June 23, 2022 10:00 – 11:30 AM







Agenda

Topic	Presenter(s)
Welcome, Research Updates, Training Updates	Josh Rosenberg
Project Accounting Updates	Glenn Campopiano
Cost Accounting Updates	Jonathon Jeffries
Workday Reporting Updates	Amy Zhang
Closing	Josh Rosenberg



Post Award Research Updates

Josh Rosenberg

Sr. Director, Grants and Contracts



AWARD DATA: FY18 - 22 (YTD through Period 11: May)

AWARDS: Cumulative Report thru: MAY								
College/Unit	FY22		FY21		Award Dollar			
College/Offit	Awarded Amount	Awards	Awarded Amount	Awards	Variance			
COMP	\$29,182,019	158	\$29,693,010	170	-1.7%			
COS	\$58,436,496	320	\$57,470,303	339	1.7%			
DSGN	\$12,823,582	605	\$12,108,026	671	5.9%			
ENGR	\$253,649,156	1,178	\$244,889,086	1,175	3.6%			
GTRI	\$740,091,568	837	\$723,440,491	828	2.3%			
IAC	\$3,907,085	31	\$4,309,946	45	-9.3%			
OTHERS	\$61,261,518	325	\$34,303,094	291	78.6%			
SCB	\$728,800	8	\$531,187	5	37.2%			
Total	\$1,160,080,224	3,462	\$1,106,745,142	3,524	4.8%			
	• • • • • • • • • • • • • • • • • • • •							
Resident Instruction and Other	\$419,988,656	2,625	\$383,304,652	2,696	9.6%			

- May continued to reflect very strong growth in RI awards.
 Annual projection reflects approximately 8.5% growth over the prior year.
- On the RI side, average award increased 12.5% YOY (from \$142K to \$160K)
- GTRI numbers reflect growth of over 2% in awards YOY.

Awards							
	YTD (May)	Full Year					
FY22	\$ 419,988,656	\$	451,600,705				
FY21	\$ 383,304,652	\$	415,738,536				
FY20	\$ 354,958,119	\$	402,520,391				
FY19	\$ 375,623,616	\$	406,662,163				
FY18	\$ 320,157,962	\$	354,545,260				



SPONSOR AWARD DATA: FY21 – 22 (YTD through Period 11: May)

RI NEW AWARDS (Through May)						
Federal Agency or Sponsor Type	FY22	% of RI Portfolio	FY21	22 v. 21 \$ Variance	22 v. 21 % Variance	5 Year Avg
NATIONAL SCIENCE FOUNDATION (NSF)	80,250,346	19%	52,544,079	27,706,267	53%	72,973,252
INDUSTRIAL SPONSORS	70,356,351	17%	59,825,322	10,531,029	18%	60,351,964
INDUS RES INST/FDNS/SOC	47,679,553	11%	34,010,558	13,668,995	40%	32,462,710
DHHS	46,963,289	11%	48,567,417	(1,604,128)	-3%	42,941,057
COLL/UNIV/RES INSTITUTES	41,221,354	10%	50,736,815	(9,515,460)	-19%	43,743,164
US DEPT OF ENERGY	26,828,335	6%	31,006,035	(4,177,700)	-13%	21,413,520
US DEPT OF EDUCATION	18,550,955	4%	4,231,590	14,319,365	338%	5,713,562
NASA	17,685,603	4%	11,042,740	6,642,863	60%	12,246,026
NAVY	14,087,671	3%	12,637,120	1,450,551		16,341,014
US DEPT OF DEFENSE	9,194,612	2%	21,360,175	(12,165,563)	-57%	10,921,921
GOVT-OWNED/CONTRACTOR OP	9,083,118	2%	10,495,445	(1,412,326)	-13%	8,956,066
US DEPT OF COMMERCE	7,653,425	2%	7,827,443	(174,018)	-2%	6,743,400
AIR FORCE	7,176,797	2%	8,602,361	(1,425,564)	-17%	11,433,936
US DEPT OF TRANSPORTATION	6,443,967	2%	8,595,756	(2,151,789)	-25%	4,783,756
STATE & LOCAL GOVERNMENT	6,394,168	2%	7,005,886	(611,719)	-9%	7,652,169

- 97% of RI sponsored funding comes from the 15 agency/sponsor types listed above.
- Our largest area of growth this year continues to come from NSF awards.
- Through May, we continue to be on pace to exceed our FY21 and 5-year average totals.



EXPENSE DATA: FY18 - 22 (YTD through Period 11: May)

Expenditure Analysis: May	FY22 YTD	FY21 YTD	Change
Salaries and Wages	118,268,148	108,345,743	9.2%
Other Direct Costs	42,954,956	32,037,315	34.1%
Subcontracts	53,285,521	43,982,824	21.2%
Fringe Benefits	22,407,928	21,831,625	2.6%
Tuition Remission	31,715,668	27,037,031	17.3%
M&S	24,277,724	17,329,452	40.1%
Equipment	5,598,158	7,554,793	-25.9%
Domestic Travel	2,091,067	165,423	1164.1%
Foreign Travel	336,572	36,924	811.5%
Unallocated	437,121	161,834	170.1%
High Performance Computing	45,999	8,179	100.0%
DIRECT	301,418,861	258,491,144	16.6%
IDC	81,819,330	76,144,213	7.5%
Total	383,238,191	334,635,357	14.5%

Expenditures - Direct									
		YTD (May)		Full Year					
FY22	\$	301,418,861	\$	324,819,913					
FY21	\$	258,491,144	\$	294,248,586					
FY20	\$	254,054,936	\$	286,744,676					
FY19	\$	259,456,036	\$	279,599,249					
FY18	\$	245,626,877	\$	267,645,605					
Expendi	ture	s - Indirect							
		YTD (May)		Full Year					
FY22	\$	81,819,330	\$	91,045,241					
FY21	\$	76,144,213	\$	86,156,912					
FY20	\$	76,175,405	\$	84,764,909					
FY19	\$	76,743,487	\$	86,087,217					
FY18	\$	73,454,860	\$	82,706,390					

- Direct expenditures are up 16.6% YOY and indirect expenditures are up 7.5% YOY. These increases have been relatively consistent throughout the year.
- Salaries and fringe benefits combined have increased 9.2% YOY.
- Subcontracts continue to be up significantly (over 21%).
- Materials and Supplies are up over 40% YOY.
- Domestic and foreign travel expenses have increased significantly with the relaxing of travel restrictions.
- Other direct costs are up 34% due in large part to HEERF III student aid expenditures.



Grants and Contracts INVOICING and FINANCIAL REPORTING FY21 - FY22 (YTD through Period 11: May)

INVOICING					
Invoicing YTD FY2021 vs. FY2022 (thru Ma	ay)				
Invoice Types		FY22 (July -	N	Nonthly FY22	FY21 (July -
Invoice Types		May)		average	May)
G&C GIT Standard	\$	1,715,262	\$	155,933	\$ 3,540,251
G&C GIT Standard Certification Required	\$	365,289	\$	33,208	\$ 483,338
G&C GTRC Custom Certification Required	\$	5,879,243	\$	534,477	\$ 4,578,783
G&C GTRC Standard	\$	38,053,923	\$	3,459,448	\$ 40,973,803
G&C GTRC Standard Certification Required	\$	66,360,246	\$	6,032,750	\$ 41,447,003
G&C In House	\$	46,962,950	\$	4,269,359	\$ 40,984,089
G&C LOC Draw	\$	118,223,025	\$	10,747,548	\$ 114,805,341
G&C SF1034	\$	12,764,432	\$	1,160,403	\$ 12,809,636
G&C SF 270	\$	65,669,591	\$	5,969,963	\$ 51,831,669
Blank	\$	-	\$	-	\$ 127,435
Grand Total	\$	355,993,960	\$	32,363,087	\$ 311,581,351
Raw Invoice Counts		12,388		1,126	11,971
Year over Year Invoicing Change	Dollars*		Invoice Counts*		
YTD change in FY22 over FY21	\$	44,412,610		417	
YTD percentage change		14.3%		3.5%	

FINANCIAL REPORTS									
Financial Reports YTD FY2021 vs. FY2022 (thru May)									
	FY22 (July -	FY21 (July -							
Report Types	May)	May)							
Annual Financial Report	74	113							
Final Financial Report	144	181							
Financial Report Conversion/Milestone	-	3							
Monthly Financial Report	127	160							
Quarterly Financial Report	562	391							
Semi-Annual Financial Report	47	43							
Revised Financial Report	5	2							
TOTALS	959	893							
Year over Year Invoicing Change	Report Counts								
YTD change in FY22 over FY21	66								
YTD percentage change	7.4%								

Notes:

- GTRC cash position (as of June 11) → largely funded through G&C invoicing: \$111,025,436. This is a great cash position to have at this point in the month.
- The number of awards that have charges to be billed as of April 30 that were not billed in May is down 5% from the previous month. It also represents less than 5% of all expenditures YTD. Please note that there will always be some expenditures that appear "ready to bill" that cannot be billed for legitimate reasons.



Award Dollars in Exception Status

AWARD EXCEPTIONS (Overspent) - as of Jun. 1			
Top 15 Departments	Past-term	In-Performance	Grand Total
Institute for Bioengineering & Bioscience	(817,733)	(130,177)	(947,910)
Aerospace Engineering	(460,249)	(573,465)	(1,033,714)
School of Computer Science	(446,038)	(478,832)	(924,870)
Electrical and Computer Engineering	(402,538)	(1,358,335)	(1,760,873)
Mechanical Engineering	(353,008)	(1,463,418)	(1,816,425)
GT/Emory Biomedical Engineering	(292,102)	(569,646)	(861,748)
Industrial And Systems Engineering	(143,205)	(212,268)	(355,473)
Institute for People and Technology	(138,570)		(138,570)
Materials Science and Engineering	(57,202)	(417,745)	(474,948)
School of Interactive Computing	(44,371)	(226,708)	(271,079)
EI2 Industry Services	(31,679)		(31,679)
Biological Sciences	(27,007)	(176,344)	(203,351)
Earth And Atmospheric Sciences	(23,745)	(151,541)	(175,286)
Georgia Tech Manufacturing Institute	(20,121)		(20,121)
Civil And Environmental Engineering	(19,739)	(172,889)	(192,628)
Grand Total	(3,354,962)	(18,050,394)	(21,405,356)

- This data represents awards where actual spending plus obligations and commitments exceeds the current budget.
- The biggest risk area is dollars associated with "past-term" awards (the end date has passed).
- As of Feb. 1, there was over \$4.9 million in the past-term category.
 As of June 1, the number is down to \$3.35 million. Exceptions within the "in-performance" category are also down to approximately \$18 million for the first time since this report has been issued.
- While the award is still "in-performance," there may be budget modifications forthcoming and other adjustments.
- Each month at the beginning of the month, Grants and Contracts provides exception reports at both the award and individual grant level to unit financial managers.
- Campus now has the ability to run their own exception reports in LITE and in Workday.



PI Articles



Notes:

- PI Articles that I will be writing and issuing each month for research faculty and unit financial staff are available on our grants and contracts website (https://www.grants.gatech.edu/pi-articles).
- The first four are shown in the screen shot above and available online.
- These are also distributed through various list servs.





Upcoming Research Administration Classes

Saba Quest LMS – Sign in with GT credentials and register!

Offered virtually, via Zoom, unless otherwise noted



May 26th
What are 0

What are GTRC and GTARC?,

10:00am – 11:30am (Virtual)

July TBD

Mentor Panel Discussion & Networking,

Time TBD (Hybrid)

This session will be available for anyone who has taken the *GT Basic Certification Workshop* and the *What are GTRC and GTARC?* sessions.

Be on the lookout for additional training and professional development opportunities!



Project Accounting Updates

Glenn Campopiano, CRA

Director, Project Accounting



- Fiscal Year 2022 is coming to a close!
- I want to applaud my staff in Project Accounting for another year well done. With the ever increasing volume and complexity of RI sponsored awards they all have risen to the task.
- This year we have reached an all time high of over \$375 million dollars in sponsored invoicing.
- My thanks and appreciation to you all for your great efforts in keeping Project Accounting moving forward.



Grants and Contracts Accounting Office Hours

The Project Accounting Management Team is hosting monthly, virtual "Office Hours" for campus. Anyone is welcome to join and ask questions on **the last**Monday of each month, between 10:00am and 11:00am.

- For billing and reporting questions: Mary Balsor, CRA Accounting Manager Invoicing & Financial Reporting,
- For award set-up, modifications, grant and award line questions: Douglas Feller, CRA Financial Manager Financial Administration,
- For general G&C questions: Glenn Campopiano, CRA Director Project Accounting.

Office hour with Glenn Campopiano

via Microsoft Teams

Join on your computer or mobile app Click here to join the meeting

Or call in (audio only)

+1 470-705-2566,,23697690# United

States, Atlanta

Phone Conference ID: 236 976 90#

Find a local number | Reset PIN

Learn More | Help | Meeting options

Join Office Hour with Glenn

Office hour with Douglas Feller

via Microsoft Teams

Join on your computer or mobile app

Click here to join the meeting

Or call in (audio only)

+1 470-705-2566,,539330189# United

States, Atlanta

Phone Conference ID: 539 330 189#

Find a local number | Reset PIN

Learn More | Help | Meeting options

Join Office Hour with Doug

Office hour with Mary Balsor

via Microsoft Teams

Join on your computer or mobile app

Click here to join the meeting

Or call in (audio only)

+1 470-705-2566,,951280427# United

States, Atlanta

Phone Conference ID: 951 280 427#

Find a local number | Reset PIN

Learn More | Help | Meeting options

Join Office Hour with Mary



Year End Close

- We are fast approaching fiscal year end. Please review your state funded cost share commitments especially for awards just ended or ending by June 30.
- Please make your commitment accounting entries before end of year, it would fantastic if there were no prior year late cost transfers in FY23 (last day is June 30th)
- Review all awards ending by June 30 so they close cleanly.
- Review GRAs paid on sponsored and be sure to avoid any salary overpayments if they are leaving – graduating, internships, etc.



June 23, 2022 - Thursday

- Final FY 2022 AP Payment Run (Invoices, Payment Requests, Wire Transfers, Student Refund Payments from Bursar's Office, etc.)
- Expense Reports for travel reimbursements will be processed through 4pm.
 - Report must be approved and have all receipts and documentation.
 - Expense reports that are not approved for payment in FY22 will be denied.
- Deadline for FY22 Spend Authorizations to be submitted and approved
- Deadline IBB Year-End transactions
- Deadline Post Office year-end transactions
- Deadline BuzzCard Center year-end transactions

June 24, 2022 - Friday

- Pay date for Final Off-Cycle Pay Check Requests
- Deadline GTRI machine shop year-end transactions
- Deadline GTRI machine services to RI units year-end transactions
- Last day for OSP integration to Workday Grants for new awards/modifications



June 27, 2022 - Monday

- Timesheets BW Pay Period ending 6/25 submitted & approved (including late pay periods)
- Deadline for Accounting Journals and Adjustments (Create Journals) campus
- Deadline for Campus Service Center EIB Upload Journals (other than GTPE)
- Deadline for Expense Report Operational Journal Accounting Adjustments
- Deadline for Supplier Invoice Operational Journal Accounting Adjustments
- Liquidate outstanding salary encumbrances/obligations on the ledger

June 28, 2022 - Tuesday

- Deadline for fiscal year 2022 Cash receipts
- Monthly payroll posted to the ledger

June 29, 2022 - Wednesday

Biweekly payroll accrual posted to the ledger

June 30, 2022 – Thursday

- Deadline to enter requests for new award lines/grants/change grant attributes
- Deadline to process Express Direct Retro (EDR) salary distribution changes campus
- EDR/Commitment Accounting closed for fiscal year 2022 for Campus. Reopens Monday, 7/11 at 9am.



- HAPPY NEW YEAR 2023!
- I'd like to say thanks to all the financial staff on campus for all the hard work you do. It has been my pleasure to get to know some of you better this year.
- Thanks for the input and discussion that you have shared on issues that have (and maybe still do) caused unique situations that G&C was able to help resolve.



Cost Accounting Updates

Jonathon Jeffries, CPA

Director, Cost Accounting



Year End Effort Compliance - NIH

- An email was sent out for employees requiring an adjustment (EDR) based on May close
- Adjustments <u>MUST</u> be completed by the department by Year End Close
- If not completed must mut be processed with a manual Prior Year JE
- Please reach out if you have an employee that may be in violation and requires an analysis due to Summer Pay
- Working to upgrade NIH calculator on website



Effort Reporting – ASRs (Annual Statement of Reasonableness

- Available for online certification on July 18th
- Federal Work Study students <u>will not</u> receive FY23 ASRs
- ASRs deadline is August 31st
 - We will distribute manual ASRs electronically for manual signature
- Send any changes to Financial Managers for ASR approval to help desk email



Workday Reporting Updates

Amy Zhang

Application Support Analyst Lead

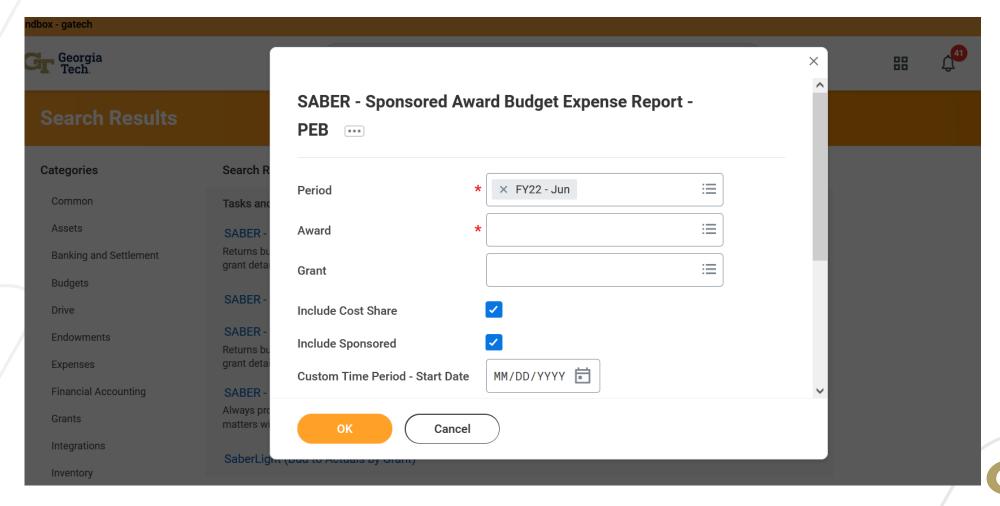


Key Features of SABER-PEB Report:

- 1. To be used for individual awards/grants
- 2. Summarizes budgets, spending, and remaining balance data by object class and by month, fiscal year and total contract period all in one view
- 3. Provides the award overview information in the header
- 4. Options to include Cost Share portion and / or Sponsored
- 5. Options to run with specific date range
- 6. summarizes the total direct cost, indirect cost, and total cost for the Award.
- More information in detail drill down.



Prompts: You can select Period, Award, Grant, Include Cost Share, Include Sponsored, Custom Time Period - Start Date and Custom Time Period - End Date



Result: 1. Header has Award overview information.

2. Budget, Actuals,
Obligations, and
Commitments are listed by
object class and by Month,
Fiscal year, Total Contract
and / or custom Time
Period.

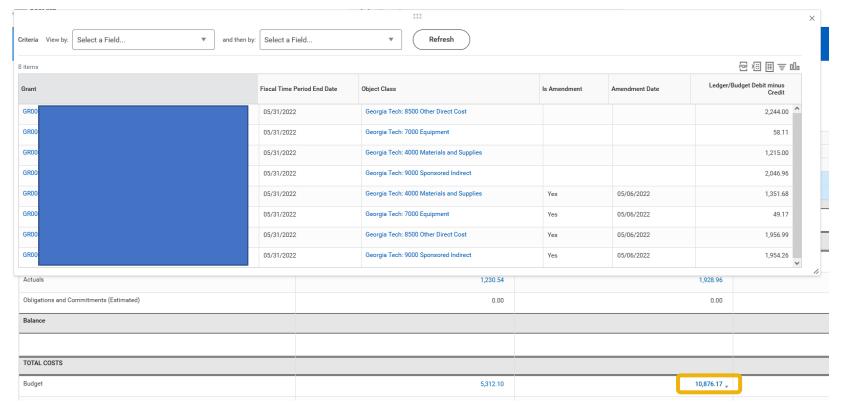
3.Total Direct Cost, Sponsored Indirect and Total Cost are at the bottom of the report.

Sponsor: UNIVERSITY OF MINNESOTA/MINNEAPOLIS, MN	Principal Investigator: Steven I Woodard	Award Start Date: 10/08/2021	Contract Entity: GTRC	
Prime Sponsor:	G&C Accountant: Carol Ann Jackson	Award End Date: 10/07/2022	Award Lifecycle Status: Active	
Award Amount: \$10,876.17	Cost Share Amount: \$0.00			
				10/08/2021 - 12/31/2021
Object Class	Month	Fiscal Year	Total Contract	Custom Time Period
4000 Materials and Supplies				
Budget	1,351.68	2,566.68	2,566.68	1,215.00
Actuals	2,114.33	3,314.36	3,314.36	785.34
Obligations	0.00	0.00	0.00	0.00
Commitments	0.00	0.00	0.00	0.00
Total Direct Costs				
Budget	3,357.84	6,874.95	6,874.95	3,517.11
Actuals	2,114.33	3,314.36	3,314.36	785.34
Obligations	0.00	0.00	0.00	0.00
Commitments	0.00	0.00	0.00	0.00
9000 Sponsored Indirect				
Budget	1,954.26	4,001.22	4,001.22	2,046.96
Actuals	1,230.54	1,928.96	1,928.96	457.07
Obligations and Commitments (Estimated)	0.00	0.00	0.00	0.00
Balance			2,072.26	
TOTAL COSTS				
Budget	5,312.10	10,876.17	10,876.17	5,564.07
Actuals	3,344.87	5,243.32	5,243.32	1,242.41



Detail Drill Down:

1. Total Budget includes amendment amount and date



2. Actuals is similar to regular SABER.

14 items								PDF	∄⊞≣	00_0			
Journal	Operational Transaction	Accounting Date	Period	Ledger Type	Ledger Account	Spend Category	Grant	Cost Center	Fund	Class	Function	Budget Refer	rence
FIN 20211210 00 COE02		10/10/0001	D	A _4	714100.0	00714100 0	CD00012701 DDIME	0000004F IDD	ED30000 D1-:-1-1	01 51000 0	FN10100 I= J::JI ==	DDGG	^



The SABER suite of reports in Workday now includes the following reports (5):

[SABER - Sponsored Award Budget Expense Report - PEB (https://wd5.myworkday.com/gatech/d/task/1422\$2091.htmld)

[SABER - Sponsored Award Budget Expense Report]

[SABER - Sponsored Award Budget Expense by Object Class]

[SABER - Sponsored Award Budget Expense Report – SubAward

[PI Quick View]

- *Reports description can be found on https://www.grants.gatech.edu/workday-grants-reports
- *Search "Saber" in Workday search bar and you will find the first 4 reports. They will be published on the following worklets in Workday Home.
 - G&C Dashboard Financial Reports
 - Campus Reporting Dashboard Sponsored Reports
 - Grants Reporting Grants Reports



^{*}You can add the PI Quick View worklet in Workday Home.

Planned Workday Business Process Downtime for FY2022 Year-End Close

Certain Workday Business Processes will be unavailable starting at 5:00 p.m. on Friday, June 17 until 9:00 a.m. on Tuesday, July 5 to facilitate year-end closeout. The detailed schedule is located on the Controller's Office website (www.controller.gatech.edu/monthyear-end) and is published on Workday Announcement and TechWorks.

Workday Business Process Downtime for FY2022 Year-End Close

upplier Invoice Requests (SIRs) xpense Report	6/17/2022 @ 5PM	N/A	7/5/2022 @ 9AM
xpense Report			, -, - unit
	6/17/2022 @ 5PM	N/A	7/5/2022 @ 9AM
equisition	6/17/2022 @ 5PM	6/22/2022 @ 5PM	7/5/2022 @ 9AM
eceipts	6/22/2022 @ 5PM	N/A	7/5/2022 @ 9AM
Card Transaction Verification	6/22/2022 @ 5PM	N/A	7/5/2022 @ 9AM
pend Authorizations	6/23/2022 @ 5PM		7/5/2022 @ 9AM
urchase Orders including Facilities, Subaward & GTAA PO's	N/A	6/22/2022 @ 6PM	7/5/2022 @ 9AM
sset Copy, Edit, Issue, Transfer, Assign Accounting, Registration	6/24/2022 @ 6PM	7/11/2022 @ 6PM	8/1/2022 @ 9AM
upplier Invoice, Ad Hoc Payment	N/A	6/22/2022 @ 5PM	7/5/2022 @ 9AM
ift, Grant and Project Budget Amendments	6/24/2022 @ 6PM	N/A	7/5/2022 @ 9AM
ournal - Create, Adjustment, Reverse and Copy	6/27/2022 @ 5PM	N/A	7/5/2022 @ 9AM
e C p u u if	ceipts and Transaction Verification end Authorizations rchase Orders including Facilities, Subaward & GTAA PO's set Copy, Edit, Issue, Transfer, Assign Accounting, Registration pplier Invoice, Ad Hoc Payment t, Grant and Project Budget Amendments	ceipts 6/22/2022 @ 5PM and Transaction Verification 6/22/2022 @ 5PM end Authorizations 6/23/2022 @ 5PM rchase Orders including Facilities, Subaward & GTAA PO's N/A set Copy, Edit, Issue, Transfer, Assign Accounting, Registration 6/24/2022 @ 6PM pplier Invoice, Ad Hoc Payment N/A ft, Grant and Project Budget Amendments 6/24/2022 @ 6PM	ceipts 6/22/2022 @ 5PM N/A Fard Transaction Verification 6/22/2022 @ 5PM N/A end Authorizations 6/23/2022 @ 5PM rchase Orders including Facilities, Subaward & GTAA PO's N/A 6/22/2022 @ 6PM set Copy, Edit, Issue, Transfer, Assign Accounting, Registration 6/24/2022 @ 6PM pplier Invoice, Ad Hoc Payment N/A 6/22/2022 @ 5PM it, Grant and Project Budget Amendments 6/24/2022 @ 6PM N/A



THANK YOU!





GRANTS.GATECH.EDU

