

The Latest *Buzz* with G&C Accounting

Tuesday, Sept. 21, 2021

1:00 - 2:30PM





Agenda

Topic	Presenter(s)
Welcome, Research Updates, GTRC F&A, Training Update	Josh Rosenberg
Commitment Accounting Update	Terryl Barnes
Project Accounting Update	Glenn Campopiano
Compliance and Audit Update	Cassandra Belton
Updates: Effort Reporting, Fringe Rates, Costing	Jonathon Jeffries
Workday Updates and Reporting Updates	Amy Zhang
Closing	Josh Rosenberg



Post Award Research Updates

Josh Rosenberg

Sr. Director, Grants and Contracts





Research Trends

AWARDS: Cumulative Report thru: AUGUST							
College/Unit	FY22		FY21	Award Dollar			
	Awarded Amount	Awards	Awarded Amount	Awards	Variance		
COMP	\$8,415,621	27	\$9,635,265	42	-12.7%		
COS	\$21,486,868	91	\$18,517,479	75	16.0%		
DSGN	\$5,018,993	119	\$2,910,813	94	72.4%		
ENGR	\$60,193,791	248	\$61,647,997	235	-2.4%		
GTRI	\$165,293,935	168	\$150,629,900	144	9.7%		
IAC	\$1,027,347	9	\$1,603,485	7	-35.9%		
OTHERS	\$36,598,299	68	\$9,746,626	67	275.5%		
SCB	\$0	0	\$315,000	1	-100.0%		
Total	\$298,034,855	730	\$255,006,564	665	16.9%		
1111/							
Resident Instruction and Other	\$132,740,919	562	\$104,376,664	521	27.2%		



Research Trends

RI Awards – Sponsor Detail: FY22 v. FY21 YOY

Federal Agency or Sponsor Type	FY22	% of RI Portfolio	FY21	22 v. 21 \$ Variance	22 v. 21 % Variance	5 Year Avg
NATIONAL SCIENCE FOUNDATION (NSF)	43,358,341	33%	29,308,143	14,050,198	48%	38,008,476
DHHS	17,909,938	13%	14,580,967	3,328,971	23%	13,659,982
US DEPT OF EDUCATION	17,097,371	13%	3,879,000	13,218,371	341%	4,795,274
INDUSTRIAL SPONSORS	13,894,172	10%	8,659,219	5,234,953	60%	9,957,776
US DEPT OF ENERGY	10,531,606	8%	8,698,665	1,832,941	21%	6,143,736
COLL/UNIV/RES INSTITUTES	6,871,585	5%	8,202,123	(1,330,538)	-16%	7,474,390
NASA	5,047,849	4%	2,504,108	2,543,741	102%	2,510,147
NAVY	4,735,445	4%	1,145,591	3,589,854	313%	2,639,648
INDUS RES INST/FDNS/SOC	4,276,537	3%	8,958,199	(4,681,663)	-52%	5,671,172
STATE & LOCAL GOVERNMENT	1,698,591	1%	3,793,456	(2,094,865)	-55%	2,647,375
AIR FORCE	1,566,653	1%	1,530,914	35,739	2%	3,381,637
US DEPT OF DEFENSE	1,512,127	1%	7,505,732	(5,993,605)	-80%	1,973,338
US DEPT OF COMMERCE	1,306,382	1%	300,000	1,006,382	335%	802,779
ARMY	1,168,808	1%	350,000	818,808	234%	544,137
GOVT-OWNED/CONTRACTOR OP	812,417	1%	1,665,410	(852,993)	-51%	1,196,431
ENVIRONMENTAL PROTECTION AGENCY	759,980	1%		759,980		151,996
LIBRARY OF CONGRESS	140,950	0%	148,318	(7,369)	-5%	112,003
US DEPT OF LABOR	45,840	0%	379,460	(333,620)	-88%	115,148
US DEPT OF TRANSPORTATION	5,000	0%	2,444,207	(2,439,207)	-100%	765,134
NATIONAL LIBRARY SERVICES FOR THE BLIND AND PRINT DISABLED	677	0%		677		135
US DEPT OF INTERIOR	651	0%	250,000	(249,349)	-100%	168,501
DEPT OF HOMELAND SECURITY		0%		-	/	40,000
MULTILATERAL ORGANIZATIONS		0%	5,278	(5,278)	-100%	17,736
NATIONAL FOUNDATION ON THE ARTS & HUMANITIES		0%		-	7979	10,080
NUCLEAR REGULATORY COMM		0%		-	19/19	203,976
US DEPT OF AGRICULTURE		0%	50,000		0%	1,057,652
VETERANS ADMINISTRATION		0%	17,875		0%	3,575
Grand Total	132,740,919	100%	104,376,664	28,364,255	27.2%	104,052,237



Research Trends

RI Expenditures: FY22 v. FY21 YOY

Expenditure Analysis: August	FY22 YTD	FY21 YTD	Change
Salaries and Wages	24,600,165	22,783,298	8.0%
Subcontracts	12,685,144	8,339,569	52.1%
Other Direct Costs	9,318,075	8,690,610	7.2%
Tuition Remission	4,308,558	4,217,994	2.1%
Fringe Benefits	5,568,668	5,220,975	6.7%
M&S	3,581,390	2,525,395	41.8%
Equipment	1,297,232	714,730	81.5%
Domestic Travel	148,672	17,613	744.1%
Foreign Travel	66,033	6,039	993.4%
High Performance Computing	5,036	-	100.0%
Unallocated	14,556	54,768	-73.4%
DIRECT	61,593,529	52,570,991	17.2%
IDC ///	18,074,986	15,682,091	15.3%
Total	79,668,515	68,253,082	16.7%

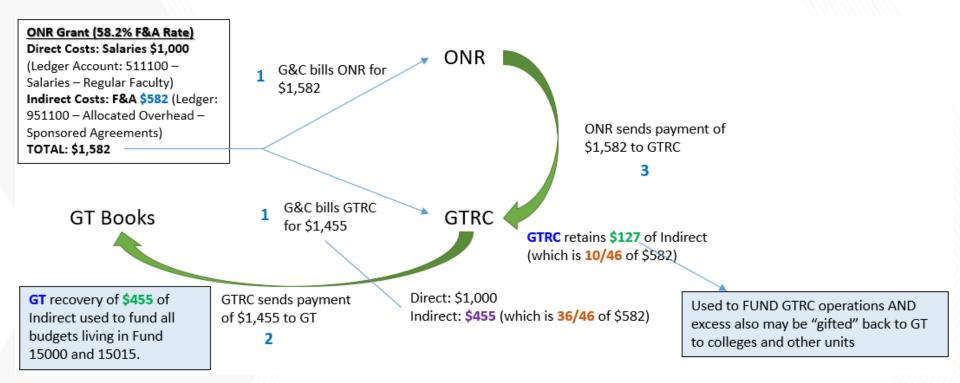


Invoices and Financial Reports

INVOICING						
Invoicing YTD FY2021 vs. FY2022 (August)						
Row Labels	July - Aug. 2021 (FY22)		Monthly FY22 average		July - Aug. 2020 (FY21)	
G&C GIT Standard	\$	178,317	\$	89,159	\$	82,113
G&C GIT Standard Certification Required	\$	134,053	\$	67,026	\$	140,860
G&C GTRC Custom Certification Required	\$	1,488,543	\$	744,271	\$	996,739
G&C GTRC Standard	\$	7,832,954	\$	3,916,477	\$	6,225,504
G&C GTRC Standard Certification Required	\$	12,677,873	\$	6,338,937	\$	8,460,880
G&C In House	\$	4,879,261	\$	2,439,630	\$	11,648,955
G&C LOC Draw	\$	24,230,145	\$	12,115,072	\$	25,429,124
G&C SF1034	\$	2,932,050	\$	1,466,025	\$	1,831,863
G&C SF 270	\$	8,884,536	\$	4,442,268	\$	9,429,525
Blank	\$	-	\$	-	\$	22,490
Grand Total	\$	63,237,731	\$	31,618,865	\$	64,268,053
Raw Invoice Counts		2,706		1,353		2,563
3////:						
Year over Year Invoicing Change	Doll	ars	Invoice Counts			
YTD Increase in FY22 over FY21	\$	(1,030,322)	143			
YTD percentage increase		-1.6%		5.6%		
FINANCIAL REPORTS						
Financial Reports YTD FY2021						
Financial Reports (August 2021)		TOTAL				
Annual Financial Report	11					
Final Financial Report	38					
Monthly Financial Report	32					
Quarterly Financial Report		119	9			
Semi-Annual Financial Report		1				
Revised Financial Report		1				
TOTALS		202				1



GT Resident Instruction – Indirect Cost Analysis



Note: GTRC reimburses GT immediately and then waits to recover from the sponsor (GTRC therefore bears the risk of nonpayment). Awards contracted through GIT do not involve GTRC, so G&C (Grants and Contracts) bills the sponsor and bears the risk of non-payment. The 36/46 and 10/46 IDC split only applies to GTRC awards.





Georgia Tech

Research Administration Education & Compliance



https://training.osp.gatech.edu - Sign in with GT credentials and register!

Offered Virtually, via WebEx, unless otherwise noted

Tuesday, September 21st
Post-Award & Compliance Part 1,
(Virtual)

1:00pm - 3:30pm

Wednesday, September 22nd
Post-Award & Compliance Part 2,
(Virtual)

9:30am - 12:00pm

Thursday, September 23rd
Annual Celebration of Research
Administration Appreciation Day,
(Virtual) 9:00am - 11:00am

<u>Tuesday, September 28th</u> *eRouting Proposal Module,* (Virtual) 10:00am – 11:30am

Pre-Award Part 1, (Virtual) 12:30pm – 3:00pm

Thursday, September 30th *Pre-Award Part 2*, (Virtual) 9:30am – 12:00pm

Cayuse Proposal System, (Hybrid) 2:00pm – 3:30pm

Wednesday, October 6th GT Basic Certification Workshop, (Virtual) 9:30am – 3:00pm

Thursday, October 7th
Service Centers and Best
Practices, (Virtual)
10:00am - 11:30am

Tuesday, October 12th Finding Funding and Submission Process, (Virtual)

Wednesday, October 13th Research Admin Buzz Meeting,

(Virtual) 11:00am - 1:00pm

7:00pm - 8:00pm

Wednesday, October 27th 2 CFR 200 Workshop, (Virtual) 9:00am - 4:00pm Thursday, October 28th eRouting Proposal Module, (Virtual) 10:00am – 11:30am

Cayuse Proposal System, (Virtual) 2:00pm – 3:30pm

Wednesday, November 2nd GT Basic Certification Workshop, (Virtual) 9:30am – 3:00pm

Wednesday, November 3rd
Internal Controls Workshop,
(Virtual) 9:30am - 3:00pm

Friday, November 5th
NIH Proposal Preparation & Review
Tips, (Virtual)
9:00am - 10:30am

NIH F Series--Fellowship Programs, (Virtual) 10:45am – 11:45am

Tuesday, November 9th
Post-Award & Compliance Part 3,
[Advanced] (In-Person)
1:00pm - 3:00pm

Wednesday, November 10th
Post-Award & Compliance
Part 1, (Virtual)
9:30am – 12:00pm

Finding Funding and Submission Process, (Virtual) 7:00pm - 8:00pm

Thursday, November 11th
Post-Award & Compliance
Part 2, (Virtual)
9:00am – 11:30am

<u>Tuesday, November 16th</u> <u>Pre-Award Part 1, (Virtual)</u> 12:30pm – 3:00pm

Wednesday, November 17th
Pre-Award Part 2, (Virtual)
9:30am – 12:00pm



Commitment Accounting Updates

Terryl Barnes

Commitment Accounting Manager

Institute Budget Planning and Administration



Commitment Accounting

Review FY2022 Position Funding:

- If necessary, correct FY2022 funding with a Change Position Funding (CPF) transaction. EDRs should be avoided.
- Review grants that are ending (use Workday end date). Employees paid on grants that have ended will cause funding to post to suspense and will necessitate EDRs (which are to be avoided).
- Review expenses and encumbrances on undesignated and cost overrun worktags.
 - Extend end date or transfer funding to valid funding source
 - Prorate position funding if grant ends in middle of month.
- Establish cost share as soon as possible (ASAP) to avoid over 90 day cost transfer requests.



Commitment Accounting Reminders

- Review salaries allocated to your department's undesignated and suspense work tags to ensure balances posted to these work tags are cleared timely.
- Sponsor funding exceptions when moving salary over the 90-day limit:
 - In situations where initial or continuing sponsor funding is delayed beyond 90 days after the effective date, consideration for recognition of cost transfers beyond the limit will be addressed by the Grants & Contracts Accounting Office if the transfer is requested within the reporting period of the sponsored project (typically 60 -90 days after the expiration date of the project).
 - If the terms and conditions of the sponsored agreement provide for acceptance and payment of the expenses covered by the proposed cost transfer and appropriate supporting documentation is provided, the Senior Director of Grants & Contracts Accounting may approve the proposed transfer.
 - Submit over 90 requests via GT financials service now.



Project Accounting Topics

Glenn Campopiano, CRA

Project Accounting Director of Project Accounting



What are Project Financial Management Best Good Practices?

Some ideas to help you manage awards.

Downstream Effects of Past term charges, Overruns and late cost transfers/ EDR.

What happens to invoicing, financial reporting and close out when these conditions occur.



You have a new award -

Let's load PS, start the purchasing of M&S and equipment in the beginning of the award. Purchases at end of award raise questions of how did it benefit work.

Stay within budget - avoid overruns.

Are you loading the right personnel?

Limit SPD moves – try not to manage by EDR. Communicate with GRAs/RE/PI to monitor their monthly eWaf and bring errors to you right away.

Review burn rate at least monthly – communicate with PI if not on track.

Do you have a sub-award? What is your plan for Sub-Recipient monitoring and invoice approval?



Do you have cost share? Follow cost share budget plan. Try to match sponsor burn rate & cost share burn rate.

Does sub award have cost share?— don't approve sub invoices unless cost share provided — good leverage to ensure compliance with meeting cost share. Be sure to communicate with G&C about 3rd party cost share so it is properly recorded.

90 days to end date – run SABER and sort for awards ending in 90 days or less. Review now to ensure a smooth closeout. Should be a monthly task.



Need a no cost extension? – let's get it in place prior to award end date. Or at least start process before end date.

Award closes with no issues and you close open encumbrances. You're not doing last minute EDRs or cost transfers and hopefully no prior year salary cost transfers.



What happens when award is overrun?

WD invoicing is interrupted and accountant has to manually intervene to invoice. Adding extra work to accountant. If we invoice up to contract value WD choses amounts and object class.

When over run is moved off it may not match what was invoiced – this may impact financial reports.

What happens with past term charges?

WD invoicing is interrupted and accountant must determine if past term charge was allowable (think EDR) and then has to change end date on award, manually create invoice, then go back and reset date on award.

If unallowable, it still prevents the invoicing from being done by system and now analyst must work with unit to get unallowable charge off grant.



What issues do EDR cause?

Sometimes EDR are required. We bill most sponsors monthly. When you do an EDR from award to award that means a sponsor was over charged in the month and the other was under charged. This sometimes leads to having to credit a sponsor or redo a financial report. Added work for the accountants. I have seen a project with a 4 month POP go 4 months with no expenses (and no invoices) Then in month 5 several EDR were done to put charges on award. Since it was past term WD did not generate invoice. The following month it was noticed by accountant. So 2 months after award ended sponsor finally gets an invoice. They were not happy.



How do you help G&C stay current with invoicing, reporting and closeouts?

If these 4 things were minimized across campus productivity / efficiency in G&C would increase.

- 1. Stay with in budget avoid overruns.
- 2. Load PS timely avoid EDRs
- 3. No past term charges. Some are unavoidable, like a late supplier invoice or sub-contract invoice but a good bit are avoidable.
- 4. Cost transfers are always under audit scrutiny by their nature they are mistakes which questions internal controls.

Thanks for helping out and reach out anytime!



Cassandra Belton, MBA,CPA Cost Accounting Financial Compliance Program Manager



Compliance Updates

1. Welcome our new Compliance Specialist, Tamera Walls!



- 2. Sandia is currently auditing all awards FY19-FY21
- 3. Other than low-risk subaward emails coming soon
- 4. Let's talk about subrecipient monitoring



What is it and why are we talking about it now? In a nutshell...

- What: Subrecipient monitoring are federal requirements that we pay the same level of attention to our subawardees as our federal sponsors pay to us.
- Why: It's still federal money; it's a high risk area; it's a common cause of late closeouts; and it's an area of federal focus as indicated by number of "musts" in 2 CFR 200.
- Why NOW: It's been identified as an area of opportunity by our auditors. As a result, we're addressing recommendations.



- Who: Performed primarily by the Office of Sponsored Programs' (OSP) subaward group, but unit grant/financial managers and PIs have a specific role also. Auditors look for <u>evidence</u> of active monitoring by PI or person with firsthand programmatic knowledge in the form of invoice approvals, emails, and regular communication.
- **How**: For subawardees identified as other than low-risk, pay closer attention to the subaward agreement and follow any additional award conditions (see 2CFR 200.208 (c)).
- When: Beginning this month, PIs and Grant Managers will receive emails from G&C Compliance alerting them if they have a subaward that is other than low-risk.



The regulations ...

2 CFR 200.1 Definitions

Subrecipient means an entity, usually but not limited to non-Federal entities, that receives a subaward from a passthrough entity to carry out part of a Federal award; but does not include an individual that is a beneficiary of such award. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.



2 CFR 200.332 Requirements for pass-through entities. All pass-through entities **must**

2 CFR 200.332(b) Evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate subrecipient monitoring described in <u>paragraphs</u> (d) and (e) of this section,...

2 CFR 200.332(c) Consider imposing specific subaward conditions upon a subrecipient if appropriate as described in § 200.208.



2 CFR 200.332(d) Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. Pass-through entity monitoring of the subrecipient must include

- (1) Reviewing financial and performance reports required by the pass-through entity.
- (2) Following-up and ensuring that the subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the subrecipient from the pass-through entity detected through audits, on-site reviews, and written confirmation from the subrecipient, highlighting the status of actions planned or taken to address Single Audit findings related to the particular subaward.



2 CFR 200.332(d) cond...

- (3) Issuing a management decision for applicable audit findings pertaining only to the Federal award provided to the subrecipient from the pass-through entity as required by § 200.521.
- (4) The pass-through entity is responsible for resolving audit findings specifically related to the subaward and not responsible for resolving crosscutting findings. If a subrecipient has a current Single Audit report posted in the Federal Audit Clearinghouse and has not otherwise been excluded from receipt of Federal funding...the pass-through entity may rely on the subrecipient's [auditor's] to perform audit follow-up and make management decisions related to cross-cutting findings in accordance with section § 200.513(a)(3)(vii). Such reliance does not eliminate the responsibility of the pass-through entity to issue subawards that conform to agency and award-specific requirements, to manage risk through ongoing subaward monitoring



2 CFR 200.332(e) Depending upon the pass-through entity's assessment of risk posed by the subrecipient (as described in paragraph (b) of this section), the following monitoring tools may be useful for the pass-through entity to ensure proper accountability and compliance with program requirements and achievement of performance goals:

- (1) Providing subrecipients with training and technical assistance on program-related matters; and
- (2) Performing on-site reviews of the subrecipient's program operations;
- (3) Arranging for agreed-upon-procedures engagements as described in § 200.425.



- 2 CFR 200.208 (c) Additional Federal award conditions may include items such as the following:
 - (1) Requiring payments as reimbursements rather than advance payments;
 - (2) Withholding authority to proceed to the next phase until receipt of evidence of acceptable performance within a given performance period;
 - (3) Requiring additional, more detailed financial reports;
 - (4) Requiring additional project monitoring;
 - (5) Requiring the non-Federal entity to obtain technical or management assistance; or
 - (6) Establishing additional prior approvals.



Jonathon Jeffries, CPA

Director of Cost Accounting



Effort Reporting – ASRs (Annual Statement of Reasonableness

- Unconfirmed ASRs remain available for electronic certification
 - Financial Managers Must confirm after Employee
- 1,330 Manual ASRs were distributed via email last week
 - UFM responsible for confirming positions assigned to their department in HR Position Management
 - Manual ASRs deadline is September 30st



Effort Reporting – ASRs (Annual Statement of Reasonableness

Manual ASRs

- Certifications for limited circumstances, normally due to system access or errors on ASR
 - Approved First Hand Knowledge Supervisor, PI, or Department/Organizational Head
 - Unit Financial Manger confirms overall salary not workload distribution for employee
 - Employee <u>should</u> electronically sign if possible
 - Complete ASAP- Required Audit Documentation



SCARV - Service Center Annual Rate Validate

Due **September 30th** with supporting documentation

- Must include Non-DSS Expenses
- Reported usage should tie to total collected revenue, free use must be reported on SCARV
- Personnel, effort allocation, equipment, and space needs to be documented
- Questions servicecenter.ask@lists.gatech.edu or andrew.chung@business.gatech.edu



Audits

- Subrecipient Monitoring
- PI Changes
- Procurement Approvals
- Late EDRs
- Document, Document, Document
- PI Interviews



Fit-Up/Department Funded Renovations

2 CFR 200 Appendix III

4. Operation and Maintenance Expenses

- a. The expenses under this heading are those that have been incurred for the administration, supervision, operation, maintenance, preservation, and protection of the institution's physical plant. They include expenses normally incurred for such items as janitorial and utility services; repairs and ordinary or normal alterations of buildings, furniture and equipment; care of grounds; maintenance and operation of buildings and other plant facilities; security; earthquake and disaster preparedness; environmental safety; hazardous waste disposal; property, liability and all other insurance relating to property; space and capital leasing; facility planning and management; and central receiving. The operation and maintenance expense category should also include its allocable share of fringe benefit costs, depreciation, and interest costs.
- Worktag should be established with a function of <u>FN17210</u> for department costs of any funding source that meets the above requirement – Request Via Budget Office



Workday Reporting Updates

Amy Zhang

Application Support Analyst Lead Grants and Contracts Accounting



SABER (Sponsored Award Budget Expense Report) News

Re-designed the SABER By Object Class report

- Simplifying the out put file
- Improving performance speed

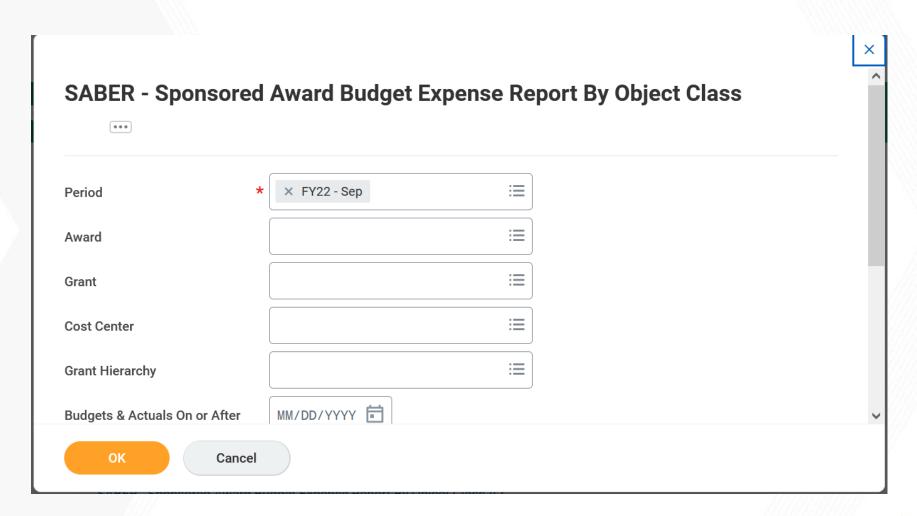
Remove SABER By AWARD report

 As it does not offer any features that are not present in the main SABER report

** We will send out email to campus on Thursday morning (9/23/2021). The update will be on Friday (9/24/2021)



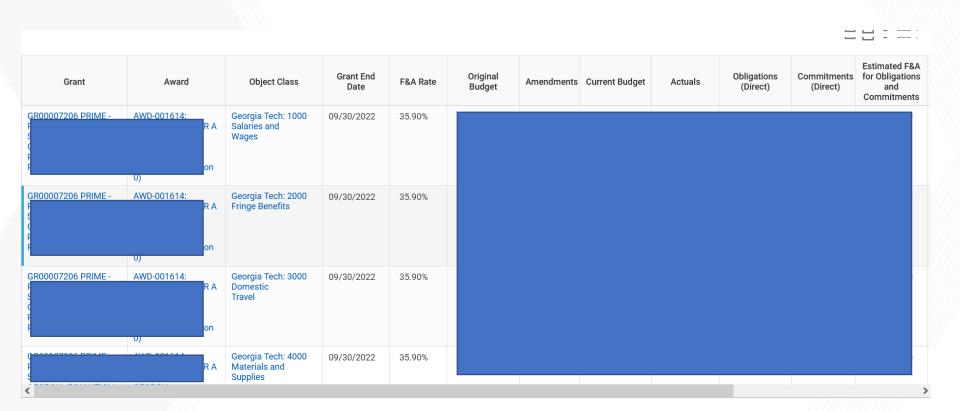
SABER by Object Class (new)





SABER by Object Class (new)

List object class along the same line as the grant instead of drilling down





SABER Reports - Real time data

SABER - Sponsored
Award Budget Expense
Report (SABER)

SABER - Sponsored

Award Budget Expense

by Object Class (SABER

by Object Class)

Q saber

Search Results 188 items

Tasks and Reports

SABER - Sponsored Award Budget Expense Report

Returns budget and expenses for selected awards and grants. Useful for viewing sponsored transactions at the summary level and grant detail level.

SABER - Sponsored Award Budget Expense by Object Class

Always prompt by Award to review the scope of the overall budget balance before initiating actions on a Grant. All contractual matters with Sponsors are at the Award level, regardless of the number of Grants internally a...

PI Quick View





SABER Reports - Real time data

SABER - Sponsored Award Budget Expense Report (SABER)

- Presents real-time budgets, spend, and remaining balance by Grant.
- The Award, Grant, Award/Grant PI, Grant Manager, End Date, F&A Rate, and Available Balance will be shown, along with other relevant fields.

SABER - Sponsored Award Budget Expense by Object Class (SABER by Object Class)

- Displays budgets, spend, and remaining balance by Grant and Object Class.
- Search prompts include Period, Award, Grant, Cost Center, Grant Hierarchy and Budget Date.

PI Quick View

- A SABER type report embedded in a Worklet in Workday Home page under Applications.
- The Worklet defaults to the user as the Grant PI and Award PI
- Users may also edit the Grant PI and Award PI to see any Grant PI or Award PI. Georgia



Lite Saber

- We are working with our colleagues in Enterprise Data Management to create a new report called: LITE SABER
- The report is based on the dataset in EDW. It reflects the prior business day's activity.
- It will have Award Summaries, Grant Summaries, and individual Grant Details in different tabs.
- It will also include the ability to view personnel cost details.



Opening Positions

ERP Appl Support Analyst II (232898) Atlanta, Georgia

https://selfservice.hprod.onehcm.usg.edu/psp/hprodss/CAREER S/APPLICANT/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL ?Page=HRS_APP_JBPST_FL&Action=U&SiteId=3000&FOCUS =Applicant&JobOpeningId=232898&PostingSeq=1

Business Analyst I (233473) Atlanta, Georgia

https://selfservice.hprod.onehcm.usg.edu/psp/hprodss/CAREER S/APPLICANT/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL ?Page=HRS_APP_JBPST_FL&Action=U&SiteId=3000&FOCUS =Applicant&JobOpeningId=233473&PostingSeq=1



The Latest Buzz with G&C Accounting



GRANTS.GATECH.EDU







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