

# June 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 BW Payday-PE 05/23/2018 BW PSFs due PE 06/06/2018 SPD OPEN	2
3	4 Late/Revised Time Docs (Process w/PYRL PE 06/06/18)	5	6 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	7 8:00a-Time Editor Opens-PE 06/06/18	8 Tech Time/Kronos/Deltek due by noon 2:00p-Time Editor Closes End PS Updates	9
10	11 BW Payroll Process PE 06/06/2018	12 BW PAYGL02 Pay Run ID 1825	13 Mail BW Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing Monthly PSFs due	14	15 BW Payday-PE 06/06/2018 BW PSFs due PE 06/20/2018 Deadline for 90 Day Late Moves	16
17	18 Late/Revised Time Docs (Process w/PYRL PE 06/20/18)	19	20 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing End PS Updates	21 SPD Gray OUT- Mthly Monthly Payroll Process PE 06/30/2018 8:00a-Time Editor Opens-PE 06/20/18	22 SPD Gray OUT- Mthly PAYGL02 Run ID M618 Tech Time/Kronos/Deltek due by noon 2:00p-Time Editor Closes End PS Updates	23
24	25 BW Payroll Process PE 06/20/2018 Noon Deadline: Final Off-Cycle Request for FY2018 Monthly Monthly Payroll posted for Redistributions**	26 BW PAYGL02 Pay Run ID 1826 Monthly Payroll posted for Redistributions**	27 Mail BW Paychecks Noon Deadline: Final Off-cycle Requests for FY2018 Biweekly Mail Monthly Checks Monthly Payroll posted for Redistributions**	28 Monthly Payroll posted for Redistributions**	29 SPD Closed- Fiscal Year End Monthly Payday PE 06/30/2018 BW Payday-PE 06/20/2018 PE 07/04/2018 Last day for FY18 Online SPD Redistributions	30 Over 90 Day Late Transfer Approvals in Effect for July-February Payrolls as of June. Note: This schedule is subject to change due to unforeseen system or payroll problems.