

# July 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Late/Revised Time Docs (Process w/PYRL PE 07/04/18)	3 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	4 Independence Day <b>Holiday</b>	5 8:00a-Time Editor Opens-PE 07/04/18	6 Tech Time/Kronos/Deltek due by noon 2:00p-Time Editor Closes <b>End PS Updates</b>	7
8	9 BW Payroll Process PE 07/04/2018	10 BW PAYGL02 Pay Run ID 1901	11 Mail BW Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	12	13 BW Payday-PE 07/04/2018 BW PSFs due PE 07/18/2018 <b>SPD OPEN FY2019</b>	14
15	16 Monthly PSFs due Late/Revised Time Docs (Process w/PYRL PE 07/18/18)	17	18 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	19 8:00a-Time Editor Opens-PE 07/18/18	20 Tech Time/Kronos/Deltek due by noon 2:00p-Time Editor Closes <b>End PS Updates</b>	21
22	23 BW Payroll Process PE 07/18/2018 End PS Updates	24 SPD Gray Out - Mthly Monthly Payroll Process PE 07/31/2018 BW PAYGL02 Pay Run ID 1902	25 SPD Gray Out - Mthly PAYGL02 Run ID M718 Mail BW Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing	26 Monthly Payroll posted for Redistributions **	27 Mail Monthly Paychecks BW Payday-PE 07/18/2018 BW PSFs due PE 08/01/2018 Monthly Payroll posted for Redistributions **	28
29	30 Late/Revised Time Docs (Process w/PYRL PE 08/01/18) Monthly Payroll posted for Redistributions **	31 Monthly Payday PE 07/31/2018 <b>SPD Closed - Month End</b>	Notes: *** This schedule is subject to change due to unforeseen system or payroll problems.			