

# August 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing SPD Closed - Month End	2 8:00a-Time Editor Opens-PE 08/01/18 SPD - OPEN	3 Tech Time/Kronos/Deltek due by noon 2:00p-Time Editor Closes End PS Updates	4
5	6 BW Payroll Process PE 08/01/2018	7 BW PAYGL02 Pay Run ID 1903	8 Mail BW Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing SPD ON Line User TRNG	9	10 BW Payday-PE 08/01/2018 BW PSFs due PE 08/15/2018	11
12	13 Late/Revised Time Docs (Process w/PYRL PE 08/15/18)	14	15 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing GradHiring 9am-4pm	16 8:00a-Time Editor Opens-PE 08/15/18 Monthly PSFs due GradHiring 9am-4pm	17 Tech Time/Kronos/Deltek due by noon 2:00p-Time Editor Closes End PS Updates	18
19	20 BW Payroll Process PE 08/15/2018	21 BW PAYGL02 Pay Run ID 1904	22 SPD Adhoc Report TRNG Mail BW Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing End PS Updates	23 Monthly Payroll Process PE 08/31/2018 SPD Gray OUT-Mthly	24 End PS Updates PAYGL02 Run ID M818 BW Payday-PE 08/15/2018 BW PSFs due PE 08/29/2018 SPD Gray OUT-Mthly	25
26	27 Late/Revised Time Docs (Process w/PYRL PE 08/29/18) Monthly Payroll posted for Redistributions **	28 Monthly Payroll posted for Redistributions **	29 Mail Monthly Paychecks 4:00pm Deadline: Off-cycle Ck Requests due for Fri. PU /Mailing Monthly Payroll posted for Redistributions **	30 8:00a-Time Editor Opens-PE 08/29/18 Monthly Payroll posted for Redistributions **	31 Monthly Payday PE 08/31/2018 Tech Time/Kronos/Deltek due by noon End PS Updates SPD Closed - Month End	Notes: ** Depending on payroll processing, SPD could be open for redistributions earlier or later. We will announce.